Complete one form for each site closure.

The information you provide may be used for secondary purposes [Privacy Law, s.15.04 (1)(m)].

CHECKLIST FOR TANK CLOSURE

CHECK ONE:
☒ **UNDERGROUND**
☐ **ABOVEGROUND**

FOR PORTIONS OF THE FORM THAT DO NOT APPLY, CHECK THE N/A BOX BELOW

RETURN COMPLETED CHECKLIST TO:
Wisconsin Department of Commerce
ERS Division
Bureau of Storage Tank Regulation
P.O. Box 7837
Madison, WI 53707-7837

A. IDENTIFICATION: (Please Print) Indicate whether closure is for: ☐ Tank System ☐ Tank Only ☐ Piping Only

1. Site Name			2. Owner Name				
Site Street Address (not P.O. Box)			Owner Street Address				
☐ City ☐ Village ☐ Town of:			☐ City ☐ Village ☐ Town of:			State	Zip Code
State	Zip Code	County	County	Telephone No. (include area code) ( )			
3. Closure Company Name (print)			Closure Company Street Address				
Closure Company Telephone No. (include area code) ( )			Closure Company City, State, Zip Code				
4. Name of Company Performing Closure Assessment			Assessment Company Street Address, City, State, Zip Code				
Telephone No. (include area code) ( )	Certified Assessor Name (print)		Assessor Signature		Assessor Certification No.		

Tank ID #	Closure	Temp. Closure	Closure in Place	Tank Capacity	Contents*	Closure Assessment
1.	☒	☐	☐			☐ Y ☐ N
2.	☐	☐	☐			☐ Y ☐ N
3	☐	☐	☐			☐ Y ☐ N
4.	☐	☐	☐			☐ Y ☐ N

* Indicate which product: Diesel; Leaded; Unleaded; Fuel Oil; Gasohol; Aviation Fuel; Kerosene; Premix; Waste/Used Motor Oil; Flammable/Combustible Hazardous Waste; Chemical (indicate the chemical name(s) _____ and CAS number(s) _____ _____ _____; Other _____.

Written notification was provided to the local agent 15 days in advance of closure date. ☒ Y ☐ N ☐ NA
All local permits were obtained before beginning closure. ☒ Y ☐ N ☐ NA

Check applicable box at right in response to all statements in Sections B-E.

	Remover Verified	Inspector Verified	NA
B. TEMPORARILY OUT OF SERVICE			
Written inspector approval of temporary closure obtained, which is effective until (provide date) _____	☐Y ☐N	☐	☐
1. Product Removed			
a. Product lines drained into tank (or other container) and resulting liquid removed, AND	☐Y ☐N	☐	☐
b. All product removed to bottom of suction line, OR	☐Y ☐N	☐	☐
c. All product removed to within 1" of bottom.	☐Y ☐N	☐	☐
2. Fill pipe, gauge pipe, tank truck vapor recovery fittings, and vapor return lines capped.	☐Y ☐N	☐	☐
3. All product lines at the islands or pumps located elsewhere are removed and capped, OR	☐Y ☐N	☐	☐
4. Dispensers/pumps left in place but locked and power disconnected.	☐Y ☐N	☐	☐
5. Vent lines left open.	☐Y ☐N	☐	☐
6. Inventory form filed indicating temporary closure.	☐Y ☐N	☐	☐
C. CLOSURE BY REMOVAL			
1. Product from piping drained into tank (or other container).	☐Y ☐N	☐	☐
2. Piping disconnected from tank and removed.	☐Y ☐N	☐	☐
3. All liquid and residue removed from tank using explosion proof pumps or hand pumps.	☐Y ☐N	☐	☐
4. All pump motors and suction hoses bonded to tank or otherwise grounded.	☐Y ☐N	☐	☐
5. Fill pipes, gauge pipes, vapor recovery connections, submersible pumps and other fixtures removed. ..	☐Y ☐N	☐	☐
NOTE: DROP TUBE SHOULD NOT BE REMOVED IF THE TANK IS TO BE PURGED THROUGH THE USE OF AN EDUCTOR.			
6. Vent lines left connected until tanks purged.	☐Y ☐N	☐	☐
7. Tank openings temporarily plugged so vapors exit through vent.	☐Y ☐N	☐	☐
8. Tank atmosphere reduced to 10% of the lower flammable range (LEL) - see Section F.	☐Y ☐N	☐	☐
9. Tank removed from excavation after **PURGING/INERTING**; placed on level ground and blocked to prevent movement.	☐Y ☐N	☐	☐
10. Tank cleaned before being removed from site.	☐Y ☐N	☐	☐

- CONTINUE ON NEXT PAGE -

	Remover Verified	Inspector Verified	NA
C. CLOSURE BY REMOVAL (continued)			
11. Tank labeled in 2" high letters after removal but before being moved from site.	☐Y ☐N	☐	☐
NOTE: COMPLETE TANK LABELING SHOULD INCLUDE WARNING AGAINST REUSE; FORMER CONTENTS; VAPOR STATE; VAPOR FREEING TREATMENT; DATE.			
12. Tank vent hole (1/8" in uppermost part of tank) installed prior to moving the tank from site.	☐Y ☐N	☐	☐
13. **Form ERS-7437 or ERS-8731 filed by owner with the Dept. of Commerce indicating closure by removal.**	☐Y ☐N	☐	☐
14. Site security is provided while the excavation is open.	☐Y ☐N	☐	☐
D. CLOSURE IN PLACE			
NOTE: CLOSURES IN PLACE ARE ONLY ALLOWED WITH THE PRIOR WRITTEN APPROVAL OF THE DEPARTMENT OF COMMERCE OR LOCAL AGENT.			
1. Product from piping drained into tank (or other container).	☐Y ☐N	☐	☐
2. Piping disconnected from tank and removed.	☐Y ☐N	☐	☐
3. All liquid and residue removed from tank using explosion proof pumps or hand pumps.	☐Y ☐N	☐	☐
4. All pump motors and suction hoses bonded to tank or otherwise grounded.	☐y ☐N	☐	☐
5. Fill pipes, gauge pipes, vapor recovery connections, submersible pumps and other fixtures removed. ..	☐Y ☐N	☐	☐
NOTE: DROP TUBE SHOULD NOT BE REMOVED IF THE TANK IS TO BE PURGED THROUGH THE USE OF AN EDUCTOR - EDUCTOR OUTPUT 12 FT. ABOVE GRADE.			
6. Vent lines left connected until tanks purged.	☐Y ☐N	☐	☐
7. Tank openings temporarily plugged so vapors exit through vent.	☐Y ☐N	☐	☐
8. Tank atmosphere reduced to 10% of the lower flammable range (LEL) see Section F.	☐Y ☐N	☐	☐
9. Tank properly cleaned to remove all sludge and residue.	☐Y ☐N	☐	☐
10. Solid inert material (sand, cyclone boiler slag, pea gravel recommended) introduced and tank filled.	☐Y ☐N	☐	☐
11. Vent line disconnected or removed.	☐Y ☐N	☐	☐
12. Inventory form filed by owner with the Department of Commerce indicating closure in place.	☐Y ☐N	☐	☐
E. CLOSURE ASSESSMENTS			
NOTE: DETERMINE IF A CLOSURE ASSESSMENT IS REQUIRED BY REFERRING TO COMM 10.			
1. Individual conducting the assessment has a closure assessment plan (written) which is used as the basis for their work on the site.	☒Y ☐N	☐	☐
2. Do points of obvious contamination exist?	☐Y ☒N	☐	☐
3. Are there strong odors in the soils?	☐Y ☒N	☐	☐
4. Was a field screening instrument used to pre-screen soil sample locations?	☒Y ☐N	☐	☐
5. Was a closure assessment omitted because of obvious contamination?	☐Y ☒N	☐	☐
6. Was the DNR notified of suspected or obvious contamination?	☐Y ☒N	☐	☐
Agency, office and person contacted: _____			
7. Contamination suspected because of: ☐Odor ☐Soil Staining ☐Free Product ☐Sheen on Groundwater ☐Field Instrument Test			

F. METHOD OF ACHIEVING 10% LEVEL DESCRIPTION

☐ Eductor Or Diffused Air Blower
Eductor driven by compressed air, bonded and drop tube left in place; vapors discharged minimum of 12 feet above ground.
Diffused air blower bonded and drop tube removed. Air pressure not exceeding 5 psig.

☐ Dry Ice
Dry Ice introduced at 1.5 pounds per 100 gallons of tank capacity. Dry ice crushed and distributed over the greatest possible tank area.
Dry ice evaporated before proceeding.

☒ Inert Gas (CO/2 or N/2) NOTE: INERT GASSES PRODUCE AN OXYGEN DEFICIENT ATMOSPHERE. THE TANK MAY NOT BE ENTERED IN THIS STATE WITHOUT SPECIAL EQUIPMENT.
Gas introduced through a single opening at a point near the bottom of the tank at the end of the tank opposite the vent.
Gas introduced under low pressure not to exceed 5 psig to reduce static electricity. Gas introducing device grounded.

☐ Tank atmosphere monitored for flammable or combustible vapor levels.
Calibrate combustible gas indicator. Drop tube removed prior to checking atmosphere. Tank space monitored at bottom, middle and upper portion of tank. Readings of 10% or less of the lower flammable range (LEL) obtained before removing tank from ground.

G. NOTE SPECIFIC PROBLEMS OR NONCOMPLIANCE ISSUES BELOW

H. REMOVER/CLEANER INFORMATION

Remover Name (print)	Remover Signature	Remover Certification No.	Date Signed
[illegible]	[signature]	[illegible]	[illegible]

I. INSPECTOR INFORMATION

Inspector Name (print)	Inspector Signature	Inspector Certification No.
[illegible]	[signature]	[illegible]

FDID # For Location Where Inspection Performed	Inspector Telephone Number	Date Signed
[illegible]	[illegible]	[illegible]

TANK INVENTORY FORM ERS-7437 or ERS-8731 SIGNED BY THE OWNER MUST BE SUBMITTED WITH EACH CLOSURE CHECKLIST

White-Bureau of Storage Tank Regulation, Canary-Inspector, White-Owner, Pink-Remover